

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE

WEDNESDAY 12 JULY 2023
7.00 PM

Bourges/Viersen Room - Town Hall

Contact: Charlotte Cameron, Senior Democratic Services Officer,
charlotte.cameron@peterborough.gov.uk, 01733 384628

AGENDA

Page No

1. **Apologies**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Climate Change and Environment Scrutiny Committee Meeting held on 28 February 2023** 3 – 12
4. **Call In of Any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Appointment of Co-opted Members 2023/24** 13 – 16
6. **Introduction to Carbon Literacy and Carbon Literacy Training** 17 – 22
7. **Review of 2022/23 and Work Programme 2023/24** 23 – 50
8. **Forward Plan of Executive Decisions** 51 – 68

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9. Date of Next Meeting

Climate Change and Environment Scrutiny Committee Meeting –
Wednesday, 20 September 2023

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Committee Members:

Councillors: Day (Chair), N Sandford (Vice Chair), Ahmed, Elsey, J A Fox, Jones, Khan, Perkins, Sharp, Strangward and Warren

Substitutes: Councillors: Fenner, Mahmood and Wiggin

Non-Statutory Co-opted Members:

Parish Councillor Michael Samways, Independent Co-opted Member (non-voting)
Matthew Barber, Independent Co-opted Member (non-voting)
Stuart Dawks, Independent Co-opted Member (non-voting)
Dr Esther Norton, Independent Co-opted Member (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – charlotte.cameron@peterborough.gov.uk

**MINUTES OF THE CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE
MEETING
HELD AT 7.00PM, ON
TUESDAY 28 FEBRUARY 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors N Day (Chair), C Wiggin (Vice-Chair), C Burbage, G Casey, M Farooq, JA Fox, A Jones, D Jones, M Sabir, L Sharp, Parish Councillor Michael Samways, Independent Co-opted Members Stuart Dawks and Dr Esther Norton.

Also in attendance: Miriam Sellick, Youth Council Representative

Officers Present: Charlotte Palmer, Head of Service Environment, Highways and Transport
Hannah Swinburne, Principal Climate Change Officer
Lewis Banks, Transport and Environment Manager
Rohit Singh, Principle Sustainable Drainage Officer
Richard Whelan, Principal Officer - Flood and Water
Darren Sharpe, Natural and Historic Environment Manager
Rowan Rumball, Wildlife Officer
Charlotte Cameron, Democratic Services Officer

Also Present: Councillor Skibsted, Chair of Cycling and Walking Task and Finish Group
Trevor McSparron, Co-opted Member on the Cycling and Walking Task and Finish Group
Councillor JR Fox, representing the Group Leader of Peterborough First

43. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Day and Independent Co-opted Member Matthew Barber.

44. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillor JR Fox and Councillor Sharp declared their involvement in the Cycling and Walking Task and Finish group and that they had contributed to the final report.

The Chair advised the Committee that the Monitoring Officer had been informed of this and had determined that there were no issues with the Councillors contributing to the debate.

45. MINUTES OF THE CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE MEETING HELD ON 4 JANUARY 2023

The minutes of the Climate Change and Environment Scrutiny Committee meeting held on 4 January 2023 were agreed as a true and accurate record.

46. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

No call ins were received.

47. THE CITY COUNCIL'S BIODIVERSITY STRATEGY: PROGRESS REPORT 2021-2022

The Climate Change and Environment Committee received a report in relation to the City Council's Biodiversity Strategy as there was a requirement to annually report on the progress of the actions and targets within the strategy.

The purpose of the report was to provide information with respect to progress against the actions and targets contained in the Council's Biodiversity Strategy (December 2018) and allow feedback to be given by the Committee with respect to progress against the existing strategy. A further purpose was to provide an update on charities and landowners' activities for biodiversity in the Peterborough Area.

The Natural and Historic Environment Manager and Wildlife Officer introduced the report and highlighted key points including:

The report detailed the progress made and the strategy's compliance with the Department for Environmental, Food and Rural Affairs (DEFRA) recommendations for public authority regard to biodiversity.

The Council had made improvements in all areas including the promotion of biodiversity, protected sites and green infrastructure. Officers highlighted that the Council had achieved a 78.4% rating of county wildlife sites in positive management.

Appendix B had been included at the request of the Committee to detail the biodiversity positive projects undertaken by external organisations.

The Officers thanked the various teams who had contributed to the report and noted that the success of strategy had been achieved through the cooperation of all departments within the Council.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members queried how the success of the county wildlife sites in positive management stacked up against statistical neighbours. Members were advised that nationally Peterborough were in the top 10 areas that had achieved that high of a percentage and that the Officer would confirm the figures for local statistics.
- The Wildlife Officer advised that there was a surface level agreement with the Wildlife Trust that had supported the success of the wildlife sites.
- Members were advised that replacement boxes for the Barn Owl Recovery Programme had lapsed during the Covid period.
- The Natural and Historic Environment Manager advised that the Council had worked with a consultancy company to monitor the owl boxes across the city to review areas where boxes had been lost, to provide a consistent coverage across the city.
- Members referred to the additional funding for protected verges outlined in Appendix A and queried how their protected status could be enforced. Members were encouraged to report any disturbances to protected verges so that they could be investigated, and remedial measures put in place.

- Members were also advised that the funding had been the result of a Biodiversity Net Gain (BNG) development which had earmarked the money to a specific area of management to improve the protected environment.
- The Natural and Historic Environment Manager added that there was a balance to be had between marking the protected verges with signage and protecting the rural landscape.
- Members were advised that the Council had been working with John Clare Countryside to look at the challenges faced for protected verges.
- Alternatives to signage had been considered but the Officers hoped to educate the public on the value of the verges to prevent them parking on them.
- Members questioned what the figure was for the savings on page 12 and were advised that the benefits in the reduction of pollution were hard to quantify.
- Members were advised that there had been an attempt to quantify the benefits through the Future Parks Programme which had been costed in the billions, however, the accuracy of the data could be questioned and easily challenged.
- The Wildlife Officer further advised that the Government had attempted to quantify the benefits of a natural habitat into a numerical figure through the BNG Framework.
- Members requested a detailed map that identified where the owl boxes were for the Peterborough Barn Owl Recovery Programme. Officers had a record of all boxes and had funded replacements and where needed, would reinstall them.
- Members sought clarification on the success of the wildflower plot trials and queried when they would be rolled out across the city. Members were advised that the team would know the results in April or May 2023. An analysis would be carried out on what species had successfully germinated and a recent visit had shown them to be positive. The roll-out had faced a funding issue and could be rolled out in the coming winter as wildflower seed needed an over winter frost to have the most success in germinating.
- The Natural and Historic Environment Manager cautioned that the public response would need to be gauged as the intention for the species introduced would work with the typical mowing regimes of the city.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to note progress made against the Council's 2018 Biodiversity Strategy and to make any recommendations with regards the ongoing delivery of the Strategy.

The Committee also requested that the Wildlife Officer provide them with:

1. Information on the success of the wildlife sites in positive management in comparison to the Council's statistical neighbours.
2. The map that detailed where the owl boxes were for the Peterborough Barn Owl Recovery Programme.

48. PETERBOROUGH DRAFT COUNCIL CLIMATE CHANGE ACTION PLAN

The Climate Change and Environment Scrutiny Committee received a report in relation to the draft Council Climate Change Action Plan.

The purpose of the report was to share the Draft Council Climate Change Action Plan with the Committee so that they were able to provide comments on the plan for inclusion in the final version.

The Principal Climate Change Officer introduced the report and highlighted key points including:

The action plan covered three key areas: the first was a report on Council emissions from 2021-2022, the second was an update on the progress made on commitments from the previous report and the third was a section on the proposed commitments for the upcoming year.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members referred to the electricity generated by solar panels on page 32 and queried how that compared to the Council's statistical neighbours. The Officer advised that they would provide the data as a briefing note.
- Members noted that the name of the report had changed from Carbon reduction to Climate Change Action and sought clarification on the rationale behind the change. Members were advised that the change had been made as people recognised the terminology and were more receptive to the plan.
- The Officer advised that the Council had been successful in receiving £100,000 for the procurement and development of a climate adaptation plan for the city.
- Members followed up and asked that this report include the details of work around climate change adaptation and not just the reduction of carbon emissions.
- The Youth Council Representative questioned how the Council's plans would link into other city-wide plans around Active Travel. The Officer acknowledged the need for integration with the city and Council plan and advised that conversations with stakeholders were had. The Council had limited control over the city stakeholders but were able to support and provide advice.
- Members sought clarification on how the Council's emissions of 13,000 tonnes in purchase goods and services had been calculated. The Officer advised that they could only determine Council emissions for the purchased goods and services from Council contracts.
- Members referred to the green tariff that that Council had certified by Ofgem and sought clarification on what that meant. The Officer advised that the green tariff meant that the supplier provided a certificate that meant the supplier could demonstrate that they produced enough green electricity to confirm that the Council's energy supply was provided through their renewable electricity generation.
- Members followed up and queried whether we could audit the Council's suppliers to monitor what they were doing to control and reduce their carbon emissions. The Officer advised that they had looked at developing a climate change commercial ask for suppliers to sign up to. This would require a similar carbon target and the production of their own decarbonisation plan.
- Members questioned how much energy the city needed per year and if there was a forecast against the levels of growth that had been predicted. Members were advised that the recent Local Area Energy Plan (LAEP) estimated that by 2024 there would be an additional 47% of electricity usage due to the electrification of heating and transport.
- Members were advised that air source heat pumps needed electricity and residents would be advised on how they worked and how the energy could be generated from a renewable source.
- Members queried if the predicted growth in electricity usage included the use of hydrogen and were advised that hydrogen had been predicted to be available for use in the mid 2030's but it would be prioritised for use in commercial units.
- Members were advised that the procurement plan had not been confirmed yet and training would be offered to Officers who make and manage contracts to ensure they meet the emissions standards.

- Members sought clarification on the engagement with national government on the resources and legislation for local government to deliver on climate change emissions. Members were advised that the team had responded to various consultations, had made funding applications and had continued engagement with the Department for Business, Energy & Industrial Strategy.
- Members referred to the 95% of electricity purchased through green tariff and queried whether Officers knew what the savings had been, and if this would be communicated to residents. There had been no precise figures, but the energy companies had predicted a surcharge for green energy which would need to be considered in the next budget.
- Members queried how this plan aligned with the PIRI Programme. The combination of private wire and district heat network that would provide low carbon electricity and heating aligned the plan with PIRI.
- Members were advised that the Council had secured funding for next stage of development.
- Members referred to the Local Plan and the Officer confirmed they would be involved in that work.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to note the update on the Draft Council Climate Change Action Plan and provide comments on proposals for future commitments.

The Committee also requested that the Principal Climate Change Officer provide them with the information on how much power was generated by solar panels across the Council's estate in comparison to the Council's statistical neighbours.

49. FINAL REPORT OF THE CYCLING AND WALKING TASK AND FINISH GROUP

The Climate Change and Environment Committee received a report in relation to the Final Report of the Cycling and Walking Task and Finish Group and their work on the Local Cycling and Walking Infrastructure Plan (LCWIP) and associated rural cycling strategy.

The purpose of the report was to report on the work of the Task and Finish Group in the development of the LCWIP and the rural cycling strategy. The draft LCWIP had been reviewed by the Task and Finish Group and the report had been produced to provide recommendations on revision and adoption of the LCWIP.

The Chair of the Task and Finish Group accompanied by the Transport and Environment Manager and one of the group's co-opted members introduced the report and highlighted key points including:

The Chair thanked Members for their valuable input and was pleased to present the report.

The vision behind the Group's work had been to make cycling and walking a priority which had been a challenge when the main method of transport within the city was by car. The Council had set the aim to be net zero by 2023 and cycling and walking strategies would help to meet that.

The Group reviewed the existing LCWIP and made suggestions for the revision and prioritisation of routes. Appendix 4 detailed some examples of what cycle infrastructure design (LTN 1/20) compliant cycle routes would look like.

The main findings included a lack of connectivity through the city centre which led to the proposal of a city centre circular route and further proposals were to be delivered for North-South cycle journeys. The prioritisation measures had been reviewed and the Group decided to remove the time taken and public acceptance measures to better reflect the usage of each route.

The Group had operated under a tight time scale, with a lot of work to cover. The added expertise of two co-opted members from the Cycle Forum and Sustrans had supported the work.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members thanked the Group and the Officers who had worked on this Task and Finish Group.
- The Transport and Environment Manager advised that developments to the plan were a result of public consultation and external expertise would be bought in to review from a cyclist's perspective.
- Members referred to the recommendation about the connectivity of the rural areas and asked for further details on the rural cycling strategy. Members were advised that the group had focused on the urban routes and that this strategy would be reviewed in the future. There was an acknowledgement of the importance of rural areas and Members were advised that a Rural Cycle Strategy would be a key task moving forward, with Parish Councils and local organisations being consulted.
- Members referred to the Bridge Street recommendation and asked if the addition of a cycle route was realistic. Members were advised that with careful planning there would be enough space for both cyclists and pedestrians to use the route.
- Members referred to the removal of obstacles to cyclists and queried if there was a better way to use them. Members were advised that barriers inhibited disabled users and could be tackled by having a better understanding of what the obstacles were trying to achieve.
- Members referred to the development of new paths and queried the reduction of maintenance liability. Members were advised that anything that would be built would be reviewed and any new scheme design and planning were considered to reduce maintenance liability.
- Members referred to the reference of walking routes on page 73 and sought clarification on the accessibility for walkers on cycle routes. Members were advised that there was more to be done and would be taken on board.
- Members referred to Bridge Street and their concerns for the safety of pedestrians if cyclists were to be allowed. Members were advised that policies should not be based on an individual, looking at what the City needs. People use bridge street as it's a desire line, a reason it is used by cyclists. Would require a social change.
- Members were advised that if Bridge Street were to be laid out as a shared space, it would be safer for both pedestrians and cyclists.
- Members referred to the lack of enforcement as an issue on bridge street.
- Members referred to the maintenance of cycle routes, who had the contract for the maintenance of the paths. Taek that away and feedback.
- The Youth Councillor referred to the prioritisation on off-road versus on-road routes and their safety. The Officer advised that where possible everything would be on road, there were some streets where there were constraints. There was also the

possibility of low traffic neighbourhoods and the political will, keeping routes on desire lines. There had been a focus within the group to keep the routes within the desire lines.

The following amendment to recommendation 5 was made by Cllr Casey and seconded by Cllr Judy Fox, that the Committee endorse removing obstacles to cyclists like staggered barriers and traffic signals which give priority to motor vehicles with consultation with Peterborough City Councillors before action is taken. A vote was taken on the amended recommendation from Cllr Casey and was **UNANIMOUSLY AGREED**.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to consider the final report of the Task and Finish group and endorse the recommendations contained within it namely;

1. Review and endorse to Cabinet the amendments to the routes and prioritisation measures in the Draft LCWIP prior to its finalisation.
2. That the Council refers to the LCWIP alongside all developments and site allocations, including when seeking approval at the Planning and Environmental Protection Committee.
3. That the Council enables a cross- departmental approach to focus on improving city centre transport through the development of proposals for a new cycling route along Bridge Street. Any future vision for the City Centre should be based on a cycling and walking first principle.
4. That the LCWIP and Active Travel Plans be reviewed annually.
5. Removing obstacles to cyclists like staggered barriers and traffic signals which give priority to motor vehicles with consultation with Peterborough City Councillors before action is taken.
6. Creation of a Rural Cycle Strategy, to be discussed with Scrutiny once drafted.
7. Draft a vision for the LCWIP to be included at the start of the plan, which includes relevant targets from relevant PCC and CPCA (Cambridgeshire and Peterborough Combined Authority) strategies (e.g., net zero carbon and need for modal shift away from car travel) and references the Transport User Hierarchy.
8. Group has a further purpose once public consultation has been completed.
9. Major infrastructure schemes to include cycling and walking provisions.
10. Engagement with key stakeholders, including PCC councillors, as part of the public consultation.
11. To enhance the natural environment through the delivery of walking and cycling schemes; e.g., through tree planting along new and existing cycle routes. In particular, removal of trees, shrubbery and other vegetation should be minimised when constructing new cycle routes and any that must be removed should be replaced.
12. That the Task and Finish group's work is now concluded, and the group is formally closed. However, it should be noted that the Task and Finish group's work has

concentrated on cycling routes in the LCWIP and has not specifically looked at walking routes or the Rural Cycling Strategy.

All recommendations would be presented at Cabinet.

RECOMMENDATION

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to consider the final report of the Task and Finish group and endorse the recommendations contained within it to Cabinet, subject to the amendment to recommendation 5.

50. PETERBOROUGH FLOOD RISK MANAGEMENT STRATEGY 2021-2027

The Climate Change and Environment Committee received a report in relation to the Peterborough Flood Risk Management Strategy 2021-2027.

The purpose of the report was to inform and consult the Committee on the Peterborough Flood Risk Management Strategy (FRMS) before it was presented to Cabinet.

The Principal Officer - Flood and Water and Principle Sustainable Drainage Officer the introduced the report and highlighted key points including:

The report had been brought back to Committee following the conclusion of the public consultation. The FRMS would be presented to Cabinet and then to Council, as it was part of the Major Policy Framework.

Members were advised that amendments had been made to the strategy and they were outlined in section 6.2 of the report.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members praised Officers for the great report.
- Members noted that the next review would be in 2027 but queried if this would be the best time to review it given the plan to build 4000 houses by then in the Local Plan. The Officers advised that the strategy was dynamic and that situations would change yearly. If there were to be a significant flooding incident, the strategy would be reviewed.
- Members were advised the process was monitored and reviewed annually as part of the local Flood and Water Management Partnership which had a range of stakeholders on. The strategy would remain unchanged but the action plan that supports it would.
- Members referred to infrastructure that supported the drainage systems in the Fens and queried if the work reflected the scale of the task. Members were advised that the Environment Agency had a Future Fens project and the development of the area with a baseline work that had looked to build a report on the risk, economic impacts and value of agricultural land. Large piece of work, that the Fens is the only region referred to in the national strategy. Looked at what we are doing now won't work and needs to be reviewed.
- Members referred to the Drainage Board and confirmed that Councillors would be informed of this work.
- Members referred to section 4.14.1 and the paving of front gardens and its enforceability. The Officers advised that they were not aware of any enforcements of this rule, reliant on neighbours telling on neighbours.

- Members referred to the flood adaptation plan and queried how we could become resilient to severe weather changes. The Officers advised that this was part of the flood mitigation strategy and would lead to flood resilient planning approaches, this could include the use of flood gates. Recommendations to adapt housing to use flood resilient construction.
- Members were advised that the FRMS would be discussed at Cabinet and then recommended to Full Council for approval.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to

1. Consider the completion of the public consultation for an updated Peterborough Flood Risk Management Strategy (FMS).
2. Review and provide comments on amendments made to the FMS following the consultation with such comments reported to Cabinet.

51. FORWARD PLAN OF EXECUTIVE DECISIONS

The Chair introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- There were no questions raised.

AGREED ACTIONS

The Climate Change and Environment Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the Forward Plan of Executive Decisions.

The Chair advised that it was the last meeting of the Committee for the year and wanted to thank all committee members for their contributions over the past two years, asking probing questions and providing good scrutiny on behalf of the residents of Peterborough. The Chair also thanked all officers who had attended and presented reports to the committee and answered questions comprehensively.

CHAIR

Meeting began at 7.00pm and ended at 8.48pm

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CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 5
12 JULY 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel.01733 384628

APPOINTMENT OF CO-OPTED MEMBERS 2023/2024

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Climate Change and Environment Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Appoint Matthew Barber to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 2. Appoint Stuart Dawks to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 3. Appoint Dr Esther Norton to the Committee as an Independent Co-opted Member with no voting rights for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 4. Appoint Parish Councillor Michael Samways as an Independent Co-opted Member with no voting rights to represent the rural area for the municipal year 2023/2024. Appointment to be reviewed annually at the beginning of the next municipal year. 5. Appoint Parish Councillor Neil Boyce as the nominated substitute for Parish Councillor Michael Samways should he be appointed as the non-voting Co-opted Member representing the rural area. Appointment to be reviewed annually at the beginning of the next municipal year. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 The purpose of this report is to request that the Committee appoint Matthew Barber, Stuart Dawks, Dr Esther Norton and Parish Councillor Michael Samways as Non-Voting Co-opted Members for the municipal year 2023/2024 to the Climate Change and Environment Scrutiny Committee in accordance with Part 3, Section 4 – Overview and Scrutiny Functions: *Paragraph 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.*

And Part 4, Section 8 – Overview and Scrutiny Procedure Rules: Paragraph 3 - CO-OPTED MEMBERS:

3.1 As well as any statutory co-opted members, Scrutiny Committees can co-opt up to four non-voting members on to the Committee.

3.2 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.

3.3 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.

2.2 This report is for the Climate Change and Environment Scrutiny Committee to consider under its Terms of Reference No. 4.3 of Part 3, Section 4 – Overview and Scrutiny Functions – Co-optees.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 At the committee's annual work programming session held on 12 June 2023 Members discussed the co-opted membership of the committee and requested that expressions of interest be sought from persons with knowledge and expertise in the following areas: climate change, the environment and areas relevant to the terms of reference of this Committee.

Three expressions of interest were received and having considered all three expressions of interest from persons, with relevant backgrounds, and noting that the committee's terms of reference allowed for four Co-opted members to be appointed, the Committee agreed that the following nominations be put forward as co-opted members for the 2023/2024 municipal year.

Independent Co-opted Members

4.2 Matthew Barber

Matthew currently works for Sustrans, the Walking and Cycling Charity as Head of Partnerships. Mathew's specialism is Active Travel and has in depth knowledge of the subject area which will enable him to offer advice on the subject to the committee and distil complex technical information. Matthew also has a good working knowledge of Local Government. As a Geography graduate, Matthew brings a wider interest and knowledge of environmental sciences and climate change, inclusive of literature, and current policy and strategy work, and can therefore bring a well-rounded and balanced view to the Committee.

Having reviewed the expression of interest received from Matthew Barber the Committee agreed to put Matthew Barber forward as a Co-opted Member for this municipal year. It is therefore proposed that the Committee approve the appointment of Matthew Barber as a Co-opted Member of the Committee for this municipal year.

4.3 Stuart Dawks

Stuart currently works for PECT an Environment Charity based in Peterborough as Director of Operations. During his career Stuart has been responsible for working on and delivering many programmes to support the transition to and raise awareness of climate adaptation including, renewable energy, sustainable transport, circular economy, and a range of behaviour change programmes. Stuart hopes to bring both his professional expertise, as well as the wider PECT knowledge to help guide and support the committee.

Having reviewed the expression of interest received from Stuart Dawks the Committee agreed to put Stuart forward as a Co-opted Member for this municipal year. It is therefore proposed that the Committee approve the appointment of Stuart Dawks as a Co-opted Member of the Committee for this municipal year.

4.4 **Dr Esther Norton**

Dr Norton is the Assistant Principal at Anglia Ruskin University Peterborough (ARU-P) and has a degree in Civil and Environmental Engineering and a PhD in Environmental Geotechnics. In the School of Engineering and the Built Environment at ARU Dr Norton has led engineering and construction courses and developed curriculum to bring the climate crisis and ecological breakdown front and centre, by developing the skills and knowledge that engineering graduates require to make a meaningful contribution to the achievement of net zero by 2050, and to adapt to a world affected by climate change. In November 2021, as chair of the Association of Civil Engineering Departments (ACED) Dr Norton organised a conference entitled “Civil Engineering: Leading Sustainable Change”. Dr Norton has written the curriculum for a BSc(Hons) Environmental Management and is now managing its delivery alongside a Degree Apprenticeship and is also involved in the development of ARU Peterborough’s sustainability policy. Dr Norton sees becoming a Co-opted Member as an opportunity to engage with the community on sustainability and environmental matters and to share and support the work that ARU-P and PCC are carrying out in this critical area.

Having reviewed the expression of interest received from Dr Norton the Committee agreed to put Dr Esther Norton forward as a Co-opted Member for this municipal year. It is therefore proposed that the Committee approve the appointment of Dr Norton as a Co-opted Member of the Committee for this municipal year.

4.5 **Parish Councillor Michael Samways**

Each Scrutiny committee has the ability to co-opt up to four non-voting co-opted members one of which will be a Parish Councillor representing the rural area to ensure the voice of the rural communities are reflected.

Parish Councillor co-opted members are nominated through a process which is handled by the Parish Council Liaison Committee Working Group. Any expressions of interest the Working Group receive are assessed and final nominations are then put forward to the relevant committee for approval. The Parish Council Liaison Working Group has therefore proposed that Parish Councillor Michael Samways be nominated as the substantive co-opted member to represent the rural area on the Climate Change and Environment Scrutiny Committee and that Parish Councillor Neil Boyce be nominated as the substitute should the Committee decide to appoint Parish Councillor Michael Samways as the substantive co-opted member.

It is therefore proposed that the Committee approve the appointment of Michael Samways as a Parish Councillor Co-opted Member of this committee to represent the rural area and approve the appointment of Parish Councillor Neil Boyce as the substitute for Parish Councillor Michael Samways for the municipal year 2023/2024.

5. **NEXT STEPS**

- 5.1 If the Committee agree to appoint the above nominations as co-opted members of the Climate Change and Environment Scrutiny Committee from 12 July 2023, they will be able to attend and take part in all meetings of the Committee and any Task and Finish Groups that the Committee agree that they may be assigned to with no voting rights. If Parish Councillor Neil Boyce is appointed as a substitute he may attend and take part in any meeting when asked to attend as a substitute for Parish Councillor Michael Samways

6. CONSULTATION

6.1 None.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 The inclusion of Co-opted Members will allow the Committee a wider, more diverse input to discussion, drawing on the relevant expertise of the additional members.

8. REASON FOR THE RECOMMENDATION

8.1 The recommendations are made to assist the Scrutiny Committee in fulfilling the terms of reference as set out in the constitution Part 3, Section 4 – Overview and Scrutiny Functions:

4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 N/A

10. IMPLICATIONS

10.1 Financial Implications

Co-opted Members will receive a special responsibility allowance of £250 per annum as stated in the Members' Allowances Scheme.

10.2 Legal Implications

There are no legal implications in respect of what is proposed.

10.3 Equalities Implications

Members were keen to ensure that the Committee membership is as inclusive as possible.

10.4 Rural Implications

The appointment of a Parish Councillor as a co-opted member representing the rural area will ensure that the voice of the rural communities is reflected.

10.5 Other Implications

None.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

None.

12. APPENDICES

None

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 6
12 JULY 2023	PUBLIC REPORT

Report of:	Adrian Chapman, Executive Director Place and Economy	
Cabinet Member(s) responsible:	Cllr Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change	
Contact Officer(s):	Hannah Swinburne, Principal Climate Change Officer	Tel. 01733 453479

INTRODUCTION TO CARBON LITERACY AND CARBON LITERACY TRAINING

RECOMMENDATIONS	
FROM: Adrian Chapman, Executive Director of Place and Economy	Deadline date: N/A
It is recommended that the Climate Change and Environment Scrutiny Committee:	
1. Comment on the proposed approach to Carbon Literacy training.	

1. ORIGIN OF REPORT

1.1 The report has been requested by the Climate Change and Environment Scrutiny Committee.

2. PURPOSE AND REASON FOR REPORT

2.1 This report is brought to the Scrutiny Committee to share a proposed approach to Carbon Literacy training. Councillors are requested to review the approach and provide comments.

2.2 This report is for Climate Change and Environment Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by the Council:

- 4. Climate Change;
- 5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 Background

Peterborough City Council declared a climate emergency in 2019 and committed to becoming a net zero carbon organisation by 2030. The council also committed to supporting Peterborough to become a net zero carbon city. To achieve this, all our residents, businesses, organisations, and

community groups will need to make changes to reduce emissions. The council can play an important role in educating our communities on the importance of tackling climate change and options to reduce emissions.

In the recently adopted Council Climate Change Action Plan, the council committed to providing carbon literacy training to more staff and councillors. Recently the council was successfully awarded funding through the Shared Prosperity Fund to deliver a Community Carbon Literacy programme. This programme will run until March 2025.

4.2 Carbon Literacy training

The Carbon Literacy Trust has developed a series of toolkits tailored for different audiences to educate and empower trainees to deliver upon carbon reduction activities. The training covers the science of climate change, how to estimate carbon footprints, how an individual or organisation can reduce carbon emissions, and why climate change is relevant for the specific audience. The Council has used these toolkits to provide training to officers and colleagues.

Trainees are asked to submit a short assessment to become certified as carbon literate. The assessment requires trainees to commit to making two carbon reduction pledges. This ensures that climate education is coupled with tangible carbon reduction action too.

There are a number of toolkits created by the Carbon Literacy Trust which may be useful to Peterborough City Council:

- Local Authority: leaders
- Local Authority: elected members
- Parish and Town Councils
- Community Leaders
- Education Leaders
- Custom courses can be developed, e.g., for businesses.

Each course is around 7-8 hours and can be delivered in a single session or in multiple shorter training sessions. Training can be delivered in person or online, as best suits the audience.

The model used by the Carbon Literacy Trust is that organisations deliver training in-house or sign up to training delivered by a commercial partner. The council has delivered Carbon Literacy training in house to officers and councillors. Once a trainee has completed their Carbon Literacy training course, they are able to deliver carbon literacy training to trainees themselves. If they require additional support, they can complete an additional hour-long training session run by the Carbon Literacy Trust which focuses on training techniques. They are also encouraged to share climate knowledge with people from their organisations or networks by other means.

Currently the Carbon Literacy courses relevant for Local Authorities are free to deliver, however from October 2023 a small licence cost will be introduced for access to some of the courses. The costs and discounts are dependent on which courses we obtain a licence for; for access to the full range of courses listed above it would cost £1,950 for a 3-year licence, plus a one-off fee of £500 to accredit a custom course. Assessment for each trainee currently costs £10 in addition to officer time.

4.3 Future plans

Carbon Literacy Training for Councillors

The Council has delivered Carbon Literacy training to 16 current Councillors. It is proposed that carbon literacy training continues to be offered to all councillors, with a forward plan of course dates developed to enable members to schedule training. The programme will include options to attend during a working day, weekend, or a number of evenings. A minimum number of participants will be required to ensure that a specific training course is able to run.

Carbon Literacy Training for Council Officers

The Council has delivered carbon literacy to 21 currently employed officers and key partners. It is proposed that Carbon Literacy training is tailored to each service. Discussions with each Head of Service could determine a method which best embeds climate change understanding into the service.

Options to explore include offering training to:

- senior members of staff covering each department in the service
- a central core group of staff
- a nominated member of staff within each department in the service

Following training, the climate change team will provide support for, and monitor progress on, carbon reduction commitments to ensure that actions are implemented, and that the Council maximises the opportunity for carbon reduction. Significant actions from both councillors and officers may be incorporated into future iterations of the Council or city-wide climate change action plan.

Community Carbon Literacy training

Recently the Council was successfully awarded £87,000 funding through the Shared Prosperity Fund to deliver a Community Carbon Literacy programme. This programme will run until March 2025. The Council intends to offer carbon literacy training to individuals from organisations such as:

- Parish Councils
- Community Groups, including faith groups
- Local businesses – including SMEs and supply chain partners
- Education leads
- Charitable and voluntary sector, including social landlords

It is anticipated that individuals who have undertaken the training course can disseminate information and learning throughout their organisation, community group and networks to increase the impact of the training.

A Carbon Literacy programme tailored to our local community and delivered by the council can offer several benefits, such as:

- Local insight, local examples of good practice and local opportunities can be included in the training. This would benefit trainees as there would be an increased understanding of current and future decarbonisation opportunities that are, or will be, available locally.
- Following the training, progress on carbon reduction actions could be discussed with participants, and support and advice can be given if required.
- Engaging directly with members of our communities would enable their views to be captured within the council's wider climate change programme.
- A network of interested parties could be created, who are able to share learnings and good practice.
- An inclusive programme can be designed which enables participation from all our communities. By working with colleagues, both training and communications can be tailored to ensure that a wide range of people can participate in training.

Employing an officer who will be dedicated to the delivery of climate change education and carbon literacy training will enable this programme to deliver the above benefits.

4.4 Next steps

A communications plan will be developed with the council's communications team to maximise the uptake of the training in the community. Councillors will be asked for input as to how to communicate these opportunities to members of their communities and networks.

The recruitment process for a Climate Change Public Education Officer has commenced, and it is anticipated that the successful candidate will be in post over the summer.

5. CORPORATE PRIORITIES

5.1 The Economy & Inclusive Growth

The delivery of carbon literacy training will have a direct impact on carbon emissions. Training can be offered online, and if trainees opt to undertake the course in person, training will take place at a central location. Through increased climate education and promoting carbon reduction action, emissions are expected to reduce. The Carbon Literacy Trust quote a 5-15% reduction in carbon emissions achievable per participating person.

Sustainable Future City Council

Some carbon reduction projects completed by Council Officers and Councillors may lead to cost savings.

6. CONSULTATION

6.1 No consultation has been undertaken as part of this work.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 It is anticipated that Councillors provide comment on the approach to Carbon Literacy training delivery.

8. REASON FOR THE RECOMMENDATION

8.1 The Council has previously committed to increasing the delivery of Carbon Literacy training to internal audiences. The council has also received funding for the delivery of community Carbon Literacy training, with the post fully funded.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The option of not delivering carbon literacy training is dismissed, as education is deemed an important step in encouraging climate actions. The Council was successful in receiving funding to employ a Climate Change Public Education Officer who can deliver Carbon Literacy training, and therefore the option of not delivering a Community Carbon Literacy programme is dismissed.

10. IMPLICATIONS

Financial Implications

10.1 The Climate Change Public Education Officer and assessment fees are fully funded by the Shared Prosperity Fund.

Course licence costs will be met from existing budgets (c£2,500).

Legal Implications

10.2 There are no legal implications.

Equalities Implications

10.3 The Community Carbon Literacy training will be offered to all local community groups. Officers will work with Think Communities colleagues to ensure that this opportunity is promoted within all communities.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 [Peterborough City Council's declaration of a climate emergency, July 2019](#)
[Council Climate Change Action Plan, June 2023](#)

12. APPENDICES

- 12.1 N/A

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CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 7
12 JULY 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer Charlotte Palmer, Head of Service Environment and Climate Change	Tel. 01733 384628

REVIEW OF 2022/2023 AND WORK PROGRAMME FOR 2023/2024

RECOMMENDATIONS	
FROM: Director of Law and Governance	Deadline date: N/A
<p>It is recommended that the Climate Change and Environment Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers relevant items which were presented to the Climate Change and Environment Scrutiny Committee during 2022/2023 and makes recommendations on the future monitoring of these items where necessary. 2. Notes the information provided in Appendix 1 and considers if further information on the items presented in 2022/2023 is necessary. 3. Notes the Recommendations Monitoring Report attached at Appendix 2 and considers if further monitoring of the relevant recommendations made by the Climate Change and Environment Scrutiny Committee during 2022/2023 municipal year is required. 4. Determines its priorities and approves the draft work programme for 2023/2024 attached at Appendix 3. 5. Notes the Terms of Reference for this Committee as set out in Part 3, Section 4, Overview and Scrutiny Functions attached at Appendix 4 and in particular paragraph 2.1 item 4, Climate Change and Environment Scrutiny Committee. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee on behalf of the Director of Law and Governance.

2. PURPOSE AND REASON FOR REPORT

2.1 To provide the committee with a review of the work undertaken by the Committee during 2022/2023 and to consider if further monitoring of these items is required.

To note the information provided in Appendix 1 and consider if further information on the items presented in 2022/2023 is necessary.

To note the recommendations made last year in Appendix 2 and consider if further monitoring is required.

To determine the committee's priorities and approve the draft work programme for 2023/2024 attached at Appendix 3.

To note the Terms of Reference for this Committee attached at Appendix 4.

2.2 This report is for the Climate Change and Environment Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4, Overview and Scrutiny Functions, paragraphs 2.1, and paragraph 3, Specific Role of Overview and Scrutiny, sub paragraphs 3.1, 3.2, 3.3 and 3.8.

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Climate Change and Environment Scrutiny Committee was established by Council at its Annual General Meeting on 23 May 2022. This report will provide a review for the 2022/2023 Municipal year and detail progress made on actions and recommendations.

4.2 During 2022/2023 the Climate Change and Environment Scrutiny Committee scrutinised the following items:

Monitoring/ Calling to Account

- Closure of Climate Working Group;
- Closure of Cycling Working Group and creation of a Cycling and Walking Task and Finish Group;
- Portfolio Progress Report of Cabinet Member for Climate Change, Planning, Housing and Transport (Cllr Marco Cereste);
- Portfolio Progress report of Cabinet Member for Waste, Street Scene and Environment (inc. Recycling Rates, Open Space Management) (Cllr Nigel Simons);
- The City Council's Biodiversity Strategy: Progress Report 2021-22;
- Final Report of the Cycling and Walking Task and Finish Group

Policy/Plans/Consultation

- Local Flood Risk Management Strategy
- Adoption of Local Area Energy Plan
- Tree Management: Review of Existing Policy for Managing Tree Related Subsidence Claims Against the Council
- Climate Change Public Engagement Approach
- Peterborough School Climate Change Programme
- Trees and Woodland: Ash Dieback Action Plan
- Draft Peterborough City Council Climate Change Action Plan
- Peterborough Flood Risk Management Strategy 2021-2027

4.3 **Call-in**

There were no call-ins presented to the Committee in the 2022-2023 Municipal Year.

4.4 **Joint Committees**

The Climate Change and Environment Scrutiny Committee attended the following joint meetings:

- Joint Meeting of Growth, Resources and Communities and Climate Change and Environment Scrutiny Committees: Peterborough City Council's Consultation Response to the Cambridgeshire and Peterborough Local Transport and Connectivity Plan;

- Joint Meeting of the Scrutiny Committees: MTFs Quarter 1 Update;
- Joint Meeting of the Scrutiny Committees: Sustainable Future City Council Strategy & Priorities 2022-25;
- Joint Meeting of the Scrutiny Committees: Draft Budget 2023/24 and Medium-Term Financial Strategy 2023-2026.

4.5 **Task and Finish Groups**

The Climate Change and Environment Scrutiny Committee commissioned one Task and Finish Group in the 2022/2023 Municipal Year.

The Cycling and Walking Task and Finish Group was formed in July 2022 to support the development of the Local Cycling and Walking Infrastructure Plan (LCWIP) and the rural cycling strategy. The group's final recommendations were submitted to the parent committee in February 2023 and were recommended to Cabinet, subject to an amendment.

At the time of writing the report, the Group's report has not yet been presented to Cabinet.

4.6 **Recommendations made**

A list of recommendations made during the year are attached at Appendix 2 for consideration.

5. **WORK PROGRAMME 2023/2024**

5.1 In preparing a work programme for 2023/2024, the Committee is requested to consider its functions as set out in the terms of reference attached at Appendix 4 - Part 3, Section 4, Overview and Scrutiny Functions and Terms of Reference, paragraph 2.1 item 4.

5.2 A draft work programme which shows the items identified for scrutiny at the Annual Work Programming meeting held on 12 June 2023 is attached at Appendix 3 for consideration and approval.

6. **CONSULTATION**

6.1 None.

7. **REASON FOR THE RECOMMENDATIONS**

7.1 To ensure the Scrutiny Committee fulfils the requirements as set out in the terms of reference attached at Appendix 4.

8. **IMPLICATIONS**

8.1 **Financial Implications**

There are no financial implications as a direct result of this report.

8.2 **Legal Implications**

A review of last year's priorities, acting upon lessons learnt and continuous improvement and approval of the coming year's Scrutiny priorities providing a planned and focussed approach to the work of Scrutiny, is in keeping with good governance.

8.3 **Equalities Implications**

None.

8.4 **Rural Implications**

None.

9. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

9.1 Minutes of the meetings of the Climate Change and Environment Scrutiny Committee held on: 6 July 2022, 5 September 2022, 9 November 2022, 4 January 2023 and 28 February 2023.

9.2 Minutes of the Joint Meeting of Growth, Resources & Communities Scrutiny Committee and Climate Change and Environment Scrutiny Committee held on 12 July 2022.

10. **APPENDICES**

10.1 Appendix 1 – Review of Committee’s Work 2022/2023

Appendix 2 – Recommendations made by the Climate Change and Environment Scrutiny Committee during 2022/2023

Appendix 3 – Draft Work Programme 2023/2024

Appendix 4 – Part 3, Section 4 – Overview and Scrutiny Functions

2022-2023 REVIEW OF THE SCRUTINY COMMITTEE'S WORK, ACTIONS AND RECOMMENDATIONS – APPENDIX 1

1.0 Throughout the year a number of reports were scrutinised by this Committee and recommendations made, this appendix details these recommendations and progress made since in order to support the committee to determine its priorities and approve a draft work programme for the year ahead:

1.1 **Local Flood Risk Management Strategy** – this strategy was initially presented to the committee in July 2022 ahead of public consultation. The Committee suggested at this time that the strategy should be updated to include timescales for each of the proposed actions including completion dates.

In February 2023 officers presented the results of the public consultation to the Committee which resolved to endorse to Cabinet the Flood Risk Management Strategy 2021-2027. It was subsequently accepted by Cabinet in March and finally adopted by Council later that month.

Since adoption of the Local Flood Risk Management Strategy the following activities have taken place:

- Officers have commenced discussions with Officers at the Environment Agency who are embarking on the development of a new Nene Water Strategy.
- Completion of Section 19 reports following the July 9th flooding incidents in 2021. A section 19 flood investigation report is a public statement of the circumstances of a flood event and what parties have a role in managing the risks.
- Ongoing cyclical cleansing and review of the Council's road drainage assets alongside commencement of the digitisation of asset data into a new mapping database.
- Engagement with partner organisations with a view to collaborate on flood mitigation schemes.
- Appointment of a new Graduate Engineer into the Sustainable Drainage Engineer post.
- Officers have engaged with our Welsh counterparts over the implementation of Schedule 3 of the Flood & Water management act 2010 ahead of the upcoming formation of SAB's (Sustainable Drainage Approving Body) in 2024.

1.2 **Local Area Energy Plan** – this was presented to the committee initially in July 2022 and the committee resolved to:

- Note the findings of the Local Area Energy Plan (LAEP);
- Support the approach to incorporate findings and recommendations of the LAEP into the development of the City-Wide Climate Change Action Plan;
- Support the approach to establish a Peterborough wide decarbonisation stakeholder group, hosted by Peterborough City Council, to continue to lead the delivery of the LAEP and progress towards the development of viable business cases to unlock investment.

In November 2022, the Committee resolved to endorse the adoption of the LAEP and recommend that Cabinet endorsed it. The LAEP was subsequently accepted by Cabinet in November and finally adopted by Council in December.

Following the adoption of the LAEP the following activities have taken place:

- Successful delivery of the projects identified in the LAEP will not only require the correct technical solution to be found, but also to overcome any non-technical barriers for the technology to be adopted by the end user. Peterborough City Council formed a collaboration and was successfully awarded funding from Innovate UK through the Net Zero Living Pathfinder Places competition. This funding has enabled the exploration of some of the non-technical barriers to adopting net zero technologies, such as

engagement, finance, regulation, and skills. Further funding is available to apply for in phase 2 in September.

- The LAEP identified that a large number of retrofits will be required across domestic properties in the city. A collaboration led by Portsmouth City Council, in which Peterborough City Council is a constituent member, has been successful in its application for Home Upgrade Grant 2. £41.4m was awarded to the consortia to deliver energy efficiency improvements and low carbon heating to properties not heated by gas, across its 24 council areas. This funding scheme will deliver installations from April 2023 to March 2025.
- The LAEP identified that Peterborough will likely have around 80,000 electric cars and vans by 2040. The city will require a robust charging network to facilitate this. The council is currently recruiting an officer to develop its electric vehicle public infrastructure strategy and work closely with procurement to ensure that the best providers are selected to roll out installations.
- Officers have also provided support to Cambridgeshire County Council in advising on the process of the developing a Local Area Energy Plan. Insight of the future pathway to net zero for both Peterborough and Cambridgeshire will enable stronger regional planning.
- Officers will use the findings of the LAEP in the development of the city-wide climate change action plan.

- 1.3 **Tree Management: Review of Existing Policy for Managing Tree Related Subsidence Claims Against the Council** – this report was presented in September 2022 and the Committee were recommended to note the current pressures imposed on the council by tree related subsidence and note the lessons learned from the recent Bretton Oak tree felling, offer any further views on the draft tree related subsidence policy and endorse the revised policy prior to submission to Cabinet.

The Committee noted disappointment that the decision to fell a Council owned TPO (Tree Preservation Order) tree was not referred to the Planning Committee, but clarification was provided that the constitution does not require applications to fell Council owned trees, subject to a TPO, be referred to the Planning Committee, where required to mitigate subsidence damage. The Committee made a recommendation to refer any applications for Council owned TPO trees, proposed for felling to mitigate subsidence damage, to Planning Committee. This was not taken forward by Cabinet.

Subsequently the following activities have taken place:

- The policy was taken to Cabinet 17 October followed by presentation to Full Council 7 December 2022. Having now formally adopted the policy it has been added as an addendum to the existing Trees and Woodland Strategy and has been implemented by the Council since Dec 2022.

- 1.4 **Climate Change Public Engagement Approach** – the Committee reviewed the proposed approach to public engagement and the proposed approach to utilising consultation feedback in the development of the city-wide climate change action plan.

Following the endorsement received by the Committee the following activities took place:

- The Peterborough Climate Debate programme ran from November 2022 – March 2023. c100 people attended a Peterborough Climate Debate events organised by the Council. The presentation given at the debate was recorded and shared online, giving more people the opportunity to watch the debate. Feedback was collected through notes taken at events and the 86 responses to the survey.
- A version of the Peterborough Climate Debate suitable for young people was developed and materials and lesson plans shared with schools. There were four mini-10–15-minute lessons developed, and teachers could opt to deliver as many of them as desired. 3,532 school pupils participated in these lessons, with at least 989 individual pupils taking part in the debate.

- The Youth Council hosted an event and invited secondary school aged pupils to share their views on climate change. The presentation was prepared and delivered by the Youth Council, with support from the council.
- The insight from these will feed into the development of the city-wide climate change action plan.

1.5 **Peterborough School Climate Change Programme** – the Committee scrutinised the work undertaken as part of the Peterborough School Climate Change Programme and provided feedback.

Following the endorsement received by the Committee the following activities took place:

- A significant increase in programme participation - it is anticipated that 16 schools will be participating in the programme during the next academic year (September 2023- July 2024). This is an increase of 11 schools since January 2023 and we are still actively encouraging participation. School action plans can be built over several academic years and therefore the programme can be adapted to suit the schools preferred pace.
- Officers have started delivering the net zero workshops - Manor Drive Secondary Academy and St John Fisher Catholic High School are the first two schools signed up to the programme to complete their net zero workshops. The workshops focus on climate change as an issue, its causes and encourages students to design carbon reduction solutions for their school. Mr Tom Boiling, Teacher of Humanities at Manor Drive Secondary Academy, said: “The workshops were so engaging and informative and the kids especially loved the experiments and bespoke activities that were created just for them. The students were inquisitive throughout the day and asked lots of questions; a good indication that they were incredibly interested in climate change and what Peterborough City Council had to say.” Both schools are now in the position to be supported in completing phase 2 of their action plans.

1.6 **Trees and Woodland: Ash Dieback Action Plan** - the Committee were asked to: note the current threat posed to the Council’s tree stock by Ash dieback and the potential pressures imposed; consider the Ash Dieback Action Plan; and offer any further views which will subsequently be reported to Cabinet in due course. The committee endorsed the draft Ash dieback Action Plan and recommended it to Cabinet. It was subsequently accepted by Cabinet in February.

The Committee asked for: Information to be supplied to show where the affected Ash Dieback trees are in the city. Officers subsequently advised that all trees that have been felled due to ash dieback or are proposed to be felled (excluding woodlands) would be communicated on the Council's website using the existing notification protocol. Officers requested that any ward Councillor wishing to know the exact location of all non-woodland Ash trees within their ward contact the Natural and Historic Environment Manager directly who can provide extracts from the Council’s GIS data base; and bring the Bretton Wood Management Plan back to Committee after the 2024 survey has been conducted. This has been noted.

Subsequently the following activities have taken place:

- Since approval by Cabinet the Ash Dieback Action Plan has been implemented by Aragon Direct Services within their operational duties, in respect to trees and woodland management across the City.

1.7 **The City Council’s Biodiversity Strategy: Progress Report 2021-22** – the Committee noted progress made against the Council’s 2018 Biodiversity Strategy and made recommendations with regards the ongoing delivery of the Strategy.

The Committee asked for: Information on the success of our wildlife sites in positive management (SDL 160) in comparison to the Council's statistical neighbours; and the map that details where the owl boxes are for the Peterborough Barn Owl Recovery Programme. Data on PCC’s performance against SDL 160, along with Barn Owl Box locations were provided to the relevant

Cllrs. Monitoring of the 2018 Biodiversity Strategy remains ongoing with the aim to produce a further progress report in early 2024.

- 1.8 **Peterborough Draft Council Climate Change Action Plan** – the Committee noted the update on the Draft Council Climate Change Action Plan and provided comments on proposals for future commitments.

The Committee asked for information on how much power was generated by solar panels across the Council's estate in comparison with our statistical neighbours. An update on this is due to be shared with Committee members shortly.

The Committee resolved to endorse the plan and recommend that Cabinet endorsed it. The plan was subsequently accepted by Cabinet in June and adopted by Council later that month.

A further update has not been included here due to the recent timeline in which this plan was adopted.

- 1.9 **Final Report of the Cycling and Walking Task and Finish Group** – the Committee considered the final report of the Task and Finish group and endorsed the recommendations contained within it. There was an amendment to recommendation 5 to include consultation with Peterborough City Councillors before action is taken.

The Committee report is available here:

<https://democracy.peterborough.gov.uk/documents/s49146/7.%20Completed%202022%20Walking%20and%20cycling%20TF%20Group%20Scrutiny%20Report.pdf>

The Cycling and Walking Task and Finish Group report is available here:

<https://democracy.peterborough.gov.uk/documents/s49147/7.%20Appendix%201%20-%20Completed%20Cycling%20and%20Walking%20Task%20and%20Finish%20Group%20Final%20Report.pdf>

The next step will be to present both reports to a future Cabinet meeting.

Update on Active Travel England (ATE)

ATE is a government executive agency responsible for making walking, wheeling, and cycling the preferred choice for everyone to get around in England. Their objective is for 50% of trips in England's towns and cities to be walked, wheeled, or cycled by 2030.

As of 1 June 2023, ATE are also now a statutory consultee on all planning applications for developments equal to or exceeding 150 housing units, 7,500 m² of floorspace or an area of 5 hectares. ATE will help planning authorities to implement good active travel design, including connectivity to schools and local amenities.

Staff from ATE visited Peterborough on 21 June 2023 along with Officers and Portfolio Holders from CPCA (Cambridgeshire and Peterborough Combined Authority) and Cambridgeshire County Council. The visit was very productive in building relationships and discussing all of the plans and opportunities that Peterborough (and the Combined Authority) has to improve walking and cycling provisions.

Funding updates

- The Council has secured £900k for the designs of three projects across Peterborough (Oundle Road, Thorpe Road and Bourges Boulevard/Lincoln Road) and £2m for construction of Thorpe Wood Cycleway in the recent Active Travel Fund tranche 4 funding round. Public consultation for the Thorpe Wood cycleway is currently being planned.
- Officers are developing a number of walking and cycling schemes to improve access to the University and are currently planning to undertake public consultation.

- Public consultation has been undertaken for the new Fletton Quays footbridge and the results are currently being analysed to inform next steps.
- Work is continuing on the Peterborough Station Quarter Levelling Up Fund project. We have now moved into the Outline Business Case phase with a number of options being considered including better walking and cycling provisions. In addition to the Levelling Up Fund the council has also secured £1.5m of Towns Fund to make a number of walking and cycling improvements between the station and the city centre. A number of options are currently being considered for this.
- The Council has approximately £500k of funding this year from the CPCA to upgrade sections of the Green Wheel and officers are currently reviewing options.
- The Council has secured £284k of revenue funding from the Government's Capability and Ambition Fund to develop the LCWIP (Local Cycling and Walking Infrastructure Plans) and associated feasibility work.
- The CPCA have awarded the Council £12k to deliver an active travel programme – Living Streets WOW – to 8 primary schools in Peterborough. The scheme will involve children recording how they have travelled to school each day, with badges awarded to those who do so sustainably. The schools have not been selected yet, but decisions will be made shortly.
- 14 school streets projects are active across the city at nurseries, primary schools, and secondary schools, with more schools wanting to join. A school street involves temporarily closing the road at school opening and closing time to encourage pupils to walk and cycle.

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APPENDIX 2

RECOMMENDATION MONITORING REPORT 2022/23

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE

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Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
6 July 2022	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	CLOSURE OF CLIMATE CHANGE WORKING GROUP	The Climate Change and Environment Scrutiny Committee considered the report and RESOLVED to recommend to Cabinet the closure of the existing Climate Change Working Group.	The recommendation was agreed at the Cabinet meeting in September 2022. https://democracy.peterborough.gov.uk/ieDecisionDetails.aspx?ID=1985	Completed
6 July 2022	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	CLOSURE OF CYCLING AND WALKING WORKING GROUP AND FORMATION OF CYCLING AND WALKING TASK AND FINISH GROUP	The Climate Change and Environment Scrutiny Committee considered the report and RESOLVED to recommend to Cabinet the closure of the existing cross-party cycling and walking working group.	The recommendation was agreed at the Cabinet meeting in September 2022. https://democracy.peterborough.gov.uk/ieDecisionDetails.aspx?ID=1985	Completed

5 September 2022	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	TREE MANAGEMENT: REVIEW OF EXISTING POLICY FOR MANAGING TREE RELATED SUBSIDENCE CLAIMS AGAINST THE COUNCIL	The Climate Change and Environment Scrutiny Committee considered the report and RESOLVED to endorse the draft revised policy subject to the RECOMMENDATION to amend the proposal so that Peterborough City Council do not automatically refer claims against Council owned TPO trees to the Planning Committee and instead rely on the existing procedures in place.	The recommendation was presented to the Cabinet meeting in October 2022 and was not taken forward. https://democracy.peterborough.gov.uk/ieDecisionDetails.aspx?ID=1998	Completed
5 September 2022	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	TREE MANAGEMENT: REVIEW OF EXISTING POLICY FOR MANAGING TREE RELATED SUBSIDENCE CLAIMS AGAINST THE COUNCIL	The Climate Change and Environment Scrutiny Committee considered the report and RESOLVED to recommend to Cabinet the draft revised Tree Related Subsidence Policy.	The recommendation was agreed at the Cabinet meeting in October 2022. https://democracy.peterborough.gov.uk/ieDecisionDetails.aspx?ID=1998	Completed
28 February 2023	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	Final Report of Cycling and Walking Task and Finish Group	It is recommended that Climate Change and Environment Scrutiny Committee consider the final report of the Task and Finish Group and endorse the recommendations contained within it:	A Cabinet date is to be determined.	Ongoing
			1. Review and endorse to Cabinet the amendments to the routes and prioritisation measures in the Draft LCWIP prior to its finalisation.		Ongoing
			2. That the Council refers to the LCWIP alongside all developments and site		Ongoing

			allocations, including when seeking approval at the Planning and Environmental Protection Committee.		
			3. That the Council enables a cross-departmental approach to focus on improving city centre transport through the development of proposals for a new cycling route along Bridge Street. Any future vision for the City Centre should be based on a cycling and walking first principle.		Ongoing
			4. That the LCWIP and Active Travel Plans be reviewed annually.		Ongoing
			5. Removing obstacles to cyclists like staggered barriers and traffic signals which give priority to motor vehicles with consultation with Peterborough City Councillors before action is taken.		Ongoing
			6. Creation of a Rural Cycle Strategy, to be discussed with Scrutiny once drafted.		Ongoing
			7. Draft a vision for the LCWIP to be included at the start of the plan, which includes relevant targets from relevant PCC and CPCA strategies (e.g., net zero carbon and need for modal shift away from car travel) and references the Transport User Hierarchy.		Ongoing

			8. Group has a further purpose once public consultation has been completed.		Ongoing
			9. Major infrastructure schemes to include cycling and walking provisions.		Ongoing
			10. Engagement with key stakeholders, including PCC councillors, as part of the public consultation.		Ongoing
			11. To enhance the natural environment through the delivery of walking and cycling schemes; e.g., though tree planting along new and existing cycle routes. In particular, removal of trees, shrubbery and other vegetation should be minimised when constructing new cycle routes and any that must be removed should be replaced.		Ongoing
			12. That the Task and Finish group's work is now concluded, and the group is formally closed. However, it should be noted that the Task and Finish group's work has concentrated on cycling routes in the LCWIP and has not specifically looked at walking routes or the Rural Cycling Strategy.		Ongoing

28 February 2023	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	Peterborough Flood Risk Management Strategy 2021-2027	The Climate Change and Environment Scrutiny Committee considered the report and RESOLVED to endorse to Cabinet the Flood Risk Management Strategy 2021-2027.	The recommendation was agreed at the Cabinet meeting in March 2023. https://democracy.peterborough.gov.uk/ieDecisionDetails.aspx?ID=2062	Completed
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APPENDIX 3

Climate Change and Environment Scrutiny Committee Work Programme 2023/24

Meeting Date	Item	Comments
Meeting date: 12 July 2023 Draft report deadline: 21 June 2023 Final report deadline: 29 June 2023	Appointment of Co-opted Members 2023/24 Contact Officer: Charlotte Cameron	
	Introduction to Carbon Literacy and Carbon Literacy Training Contact Officer: Hannah Swinburne	
	Review of 2022/2023 and Draft Work Programme for 2023/24 Contact Officer: Charlotte Cameron/ Charlotte Palmer	
	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	
Meeting date: 20 September Draft report deadline: 30 August 2023 Final report deadline: 7 September 2023	Council Climate Change Adaption Plan Contact Officer: Hannah Swinburne	
	Waste – Policies Contact Officers: Charlotte Palmer and Amy Nebel	
	Eco Homes Contact Officers: Charlotte Palmer and Simon Lewis	
	Overview of feedback from climate debates Contact Officer: Charlotte Palmer	
	Tree Planting Strategy Contact Officer: Charlotte Palmer	

	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	
Meeting date: 8 November 2023 Draft report deadline: 18 October 2023 Final report deadline: 26 October 2023	Cabinet Member Update Report Cllr Simons, Cabinet Member for Infrastructure, Environment and Climate Change Contact Officer: Charlotte Palmer	
	Local Cycling and Walking Infrastructure Plan (potentially including rural cycle strategy) Contact Officers: James Collingridge and Lewis Banks	
	To bring a report to the Climate Change and Environment Scrutiny Committee in 12 months' time to review the Council's investment strategy and the pension scheme's progress with its Responsible Investment Policy Contact Officer: Charlotte Palmer	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	

Meeting date: 17 January 2024 Draft report deadline: 22 December 2023 Final report deadline: 4 January 2023	Peterborough Integrated Renewable Infrastructure (PIRI) Contact Officer: Charlotte Palmer	
	City Climate Change Action Plan Contact Officer: Charlotte Palmer	
	Request that the Climate Change and Environment Scrutiny Committee revisit this motion in 12 months as part of its work programme to look at targets on climate considerations in budget proposals as well as retrofitting of social housing for energy efficiency gains via a report from officers. Contact Officer: Charlotte Palmer	
	Committee Start Time Report	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	
	Work Programme 2023/2024	
Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		

Meeting date: 13 March 2024 Draft report deadline: 21 February 2024 Final report deadline: 29 February 2024	Council Climate Change Action Plan Contact Officer: Charlotte Palmer	
	Biodiversity Strategy Progress Report 22/23 Contact Officer: Darren Sharpe	
	Draft Rural Cycling Strategy Contact Officers: James Collingridge and Lewis Banks	
	Monitoring Recommendation Report	
	Forward Plan of Executive Decisions	

Pending Items:

1. **Bretton Wood Management Plan and 2024 Ash Dieback Survey – potential site visit.**
2. **Waste – updates when the Government strategy is released.**
3. **Future Parks and Green Spaces – September would be realistic.**

Section 4 – Overview and Scrutiny Functions & Terms of Reference

1. OVERVIEW AND SCRUTINY COMMITTEES

1.1 The Council has appointed the following Overview and Scrutiny Committees to carry out those functions under Sections 9F to 9FI of the Local Government Act 2000, as amended by:

- (a) Section 19 of the Police and Justice Act 2006 in relation to the scrutiny of crime and disorder matters;
- (b) Section 244 of the Health & Social Care Act 2012 in relation to health matters; and
- (c) Section 22 of the Flood Risk Management Act 2010 in relation to flood risk management.

2. TERMS OF REFERENCE

2.1 Council has established the following Scrutiny Committees and they shall have responsibility for overview and scrutiny in relation to the matters set out below:

1.	Children and Education Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee (including voting co-opted members).	Co-opted Members to be appointed by the Committee/Council <u>Four representatives as follows with full voting and call-in rights on education matters only:</u> (a) 1 Church of England Diocese representative; (b) 1 Roman Catholic Diocese representative; and (c) 2 parent governor representatives. No more than four non-voting members.
	Functions determined by Council 1. Children's Services including <ol style="list-style-type: none"> a) Social Care of Children; b) Safeguarding; and c) Children's Health. d) Targeted Youth Support (including youth offending). 2. Education, including <ol style="list-style-type: none"> a) University and Higher Education; b) Careers; and c) Special Needs and Inclusion; 	
	Functions determined by Statute	

	All powers of an Overview and Scrutiny Committee as set out in Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations.
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2.	Growth, Resources and Communities Scrutiny Committee	
	No of Elected Members appointed by Council:	Chairman and Vice-Chairman
	Eleven, none of whom may be a Cabinet Member.	Appointed by Council.
	Quorum:	Co-opted Members to be appointed by the Committee/Council
	At least half the Members of the Committee.	No more than four non-voting members.
	Functions determined by the Council	
	<ol style="list-style-type: none"> 1. Housing need (including homelessness, housing options and selective licensing); 2. Neighbourhood and Community Support (including cohesion and community safety); 3. Equalities; 4. Libraries, Arts and Museums; 5. Tourism, Culture & Recreation; 6. Adult Learning and Skills; 7. City Centre Management; 8. Economic Development and Regeneration including Strategic Housing and Strategic Planning; 9. Transport, Highways and Road Traffic; 10. Strategic Financial Planning; 11. Partnerships and Shared Services; and 12. Digital Services and Information Management; and 13. To scrutinise the operation of the authority's companies as part of the work programme and to provide constructive challenge. 	
	Functions determined by Statute	
	To review and scrutinise crime and disorder matters, including acting as the Council's crime and disorder committee in accordance with Sections 19 of the Police and Justice Act 2006;.	

3.	Adults and Health Scrutiny Committee	
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member or the Health and Wellbeing Board.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the Committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Public Health; 2. The Health and Wellbeing including the Health and Wellbeing Board; and 3. Scrutiny of the NHS and NHS providers; 4. Adult Social Care; and 5. Safeguarding Adults.	
	Functions determined by Statute To review and scrutinise local authority services under Sections 9F to 9FI Local Government Act 2000, Local Government and Public Involvement in Health Act 2007, and any subsequent regulations To review and scrutinise matters relating to the Health Service and to make reports and recommendations to local NHS bodies in accordance with section 244 of the National Health Service Act 2006. This will include establishing joint health committees in relation to health issues that cross local authority boundaries and appointing members from within the membership of the Committee to any joint health overview and scrutiny committees with other local authorities. (Also see The Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013)	

4. Climate Change and Environment Scrutiny Committee		
	No of Elected Members appointed by Council: Eleven, none of whom may be a Cabinet Member.	Chairman and Vice-Chairman Appointed by Council.
	Quorum: At least half the Members of the committee.	Co-opted Members to be appointed by the Committee/Council No more than four non-voting members.
	Functions determined by the Council 1. Environmental Capital; 2. Flood Risk Management;	

3. Waste Strategy & Management;
4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;
6. Biodiversity;
7. Green Space;
8. Trees and Woodland
9. Active Travel; and
10. Energy Generation and Consumption.

Functions determined by Statute

To review and scrutinise flood risk management in accordance with Section 21F of the Local Government Act 2000 (as amended by the Flood and Water Management Act 2010 and under the Flood Management Overview & Scrutiny (England) Regulations 2011 No. 697).

3. SPECIFIC ROLE OF OVERVIEW AND SCRUTINY

- 3.1 To review and scrutinise the planning, decisions, policy development, service provision and performance within their terms of reference as follows:

POLICY DEVELOPMENT AND REVIEW

- 3.2 Within their terms of reference the scrutiny functions will:

- (a) Help the Council and the Executive to develop its budget and policy framework and service Budgets;
- (b) Carry out research into and consultation about policy issues and possible options;
- (c) Consider and promote ways of encouraging the public to take part in developing the Council's policies;
- (d) Question Members of the Cabinet, Committees and senior officers about their views on policy proposals;
- (e) Work with outside organisations in the area to make sure the interests of local people are taken into account;
- (f) Question, and gather evidence from, any person who gives their permission; and
- (g) Monitor and scrutinise the implementation of Council policy.

SCRUTINY

- 3.3 The Scrutiny Committees will:

- (a) Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions;
- (b) Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;
- (c) Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;
- (d) Make recommendations to the Executive and the Council as a result of the scrutiny process;
- (e) Question, and gather evidence from any person with their consent;
- (f) Hold the Executive to account for the discharge of functions in the following ways:
 - i. By exercising the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive or decisions which have been delegated to an officer;
 - ii. By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of executive decisions;
 - iii. By scrutinising decisions the Executive are planning to make; and

- iv. By scrutinising Executive decisions after they have been implemented, as part of a wider policy review.
- (g) To consider petitions submitted to it;
- (h) Establish ad-hoc Task and Finish Groups to investigate specific topics on a time-limited basis in accordance with the Scrutiny Committee Procedure Rules; and

CRIME AND DISORDER

- 3.4 The Scrutiny Committee responsible for crime and disorder shall, and any sub committees may:
- (a) Act as the crime and disorder committee within the meaning of Section 19 of the Police and Justice Act 2006;
 - (b) Review or scrutinise decisions made, or other actions taken by bodies or persons responsible for crime and disorder strategies in the Peterborough area;
 - (c) Make reports or recommendations to the local authority on any local crime and disorder matter in relation to a member of the authority; and
 - (d) Consider any crime and disorder matters referred by any Member of the Council.

HEALTH ISSUES

- 3.5 The Scrutiny Committee responsible for health and any sub committees shall undertake their responsibilities under section 244 of the National Health Service Act 2006 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the health service in the Peterborough area (including NHS Bodies and other NHS providers);
 - (b) Must invite interested parties to comment on the matter and provide reasonable notice;
 - (c) Take account of relevant information available to it and, in particular, from a Local Healthwatch organisation or representative;
 - (d) Acknowledge any referral within 20 working days and keep the referrer informed of any action taken;
 - (e) Request information about the planning, provision and operation of health services in the area to enable it to carry out its functions;
 - (f) Make reports or recommendations on a matter it has reviewed or scrutinised including:
 - i) An explanation of the matter reviewed or scrutinised;
 - ii) A summary of the evidence considered;
 - iii) A list of the participants involved in the reviews; and
 - iv) An explanation of any recommendations made.
 - (g) Where the Committee asks for a response, the person must respond in writing within 28 days of the request.
- 3.6 The Committee will consider any proposals received from a National Health Service body, Clinical Commissioning Groups or other provider about;

- (a) Any substantial development of the health service in Peterborough; or
 - (b) Any substantial variation to the provision of NHS Services as set out the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 3.7 In considering the proposals, the Committee must take account of the effect or potential effect of the proposals on the sustainability of the Health Service in its areas and may refer proposals to the Secretary of State in certain circumstances.

FLOOD RISK MANAGEMENT

- 3.8 The Scrutiny Committee responsible for flood risk management, and any sub committees shall undertake their responsibilities under the Flood and Water Management Act 2010 as follows:
- (a) May review and scrutinise any matter relating to the planning, provision and operation of the flood risk management in the Peterborough area;
 - (b) May invite those authorities responsible for flood risk management to comment on the matter;
 - (c) Request information from them to enable it to carry out its responsibilities; and
 - (d) Make reports or recommendations and request a response from flood risk management authorities.

4. MEMBERSHIP

- 4.1 All Members, except Members of the Executive, may be a member of a Scrutiny Committee. However, no Member may be involved in scrutinising a decision with which he or she has been directly involved. Members of the Health and Wellbeing Board should not be a member of the Health Scrutiny Committee.
- 4.2 It is advised that Members undertake relevant training within the past three years in order to hold a seat on a Scrutiny Committee.

CO-OPTTEES

- 4.3 The Scrutiny Committees shall be entitled to co-opt, as non-voting members, up to four external representatives or otherwise invite participation from non-members where this is relevant to their work.
- 4.4 There must be at least one non-voting position reserved for a Parish Councillor from a rural area with one substitute member. The Parish Council Liaison Committee will decide these.
- 4.5 A Scrutiny Committee can co-opt a further three members at its discretion. One of these can be a second parish council member identified by the Parish Council Liaison Committee.
- 4.6 The Children and Education Scrutiny Committee shall include in its membership the following representatives. These representatives will have full voting and call-in rights on education matters only, and when other matters are dealt with they may stay in the meeting and speak:
- (a) 1 Church of England Diocese representative;
 - (b) 1 Roman Catholic Diocese representative; and
 - (c) 2 parent governor representatives.

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CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 8
12 JULY 2023	PUBLIC REPORT

Report of:	Rochelle Tapping, Director of Law and Governance	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Climate Change and Environment Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Climate Change and Environment Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Climate change and Environment Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after **31 July 2023**.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

9.1 Financial Implications

N/A

9.2 Legal Implications

N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 30 JUNE 2023

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 31 JULY 2023								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Award for LD/Autism Respite Bed Based Service in PCC – KEY/31JUL23/01 Cabinet approval to award over £500k	Cabinet	18 September 2023	Adults and Health Scrutiny Committee	All Wards	N/A	Sarah Croxford, sarah.croxford@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
To award a contract to Milestone Infrastructure to undertake construction of active travel improvements on Thorpe Wood – KEY/31JUL23/02 "The Cambridgeshire and Peterborough Combined Authority have successfully been awarded a total of £3,896,59 Active Travel England as part of Active Travel Funding 4. Peterborough has been allocated a total of £2,986,590 of which £2,000,000 is for the construction of Thorpe Wood Cycleway Phase 3"	Cabinet	16 October 2023	Climate Change and Environment Scrutiny Committee	West	Consultation on detailed designs will be undertaken in Autumn 2023	Lewis Banks, Transport and Environment Team Manager, lewis.banks@pete.rborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
Request to re-implement Public Spaces Protection Orders for Gating – KEY/31JUL23/03 To request the Cabinet Member for Housing and Communities to approve the re-implementation of the existing Public Spaces Protection Orders for gating of alleyways at the following locations: Goodacre, Orton Goldhay - Orton Longueville Ward Coneygree Rd/Scott Close, Stanground - Fletton & Stanground Ward Larch Grove, Dogsthorpe - Dogsthorpe Ward Furze Ride/Welland Rd, Dogsthorpe - Dogsthorpe Ward Welland Close/Crocus Grove, Dogsthorpe - North Ward	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	September 2023	Growth, Resources, And Communities Scrutiny Committee	Orton Longueville Ward, Fletton & Stanground Ward, Dogsthorpe Ward and North Ward	The Police & Crime Commissioner for Cambridgeshire, Chief Constable for Cambridgeshire Constabulary, Ward Councillors, residents and key interested parties will be consulted prior to the decision request.	Laura Kelsey, Operations Manager Neighbourhoods, Safer Communities laura.kelsey@pete.rborough.gov.uk 01733 453563	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Clare Lodge and agency resource - KEY/28MAR2022/02 - Relating to the supply of temporary agency requirements at Clare Lodge	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	Legal, Procurement, Service area, Clare Lodge, agency providers	Steve McFaden, Business, Strategy & Infrastructure Manager Clare Lodge, 01733 253246	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2. Charging residents and developers for replacement bins – KEY/21NOV22/01 - Currently all replacement household bins are replaced for free, if implemented, if you lose your bin or damage it you will be required to pay for a replacement.	Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate	July 2023	Climate Change and Environment Scrutiny Committee	All Wards	Via the budget setting last financial year and FSWG	James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk	Place and Economy	A CMDN.
3. Refugee Resettlement Befriender Contract Award – KEY/21NOV22/02 To award a contract to provide services and support to resettled refugee families under the United Kingdom Resettlement Scheme and the Afghan Relocation and Assistance Programme.	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	Soft market testing with potential suppliers has taken place	Ian Phillips Head of Communities and Partnerships Integration Email: ian.phillips@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC	Cabinet Member for Adult Social and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement	Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>5. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>6. Delegated partnership agreement for procuring independent advocacy services for adults and children across Cambridgeshire and Peterborough – KEY/24APR23/02 To enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of Independent Advocacy Services for children and to enter into a Section 256 agreement with the Integrated Care Board (ICB) for the provision of Independent Advocacy Services for Adults, both relating to the period October 2023 – September 2027.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Gavin Mullin, Senior Commissioning Officer (Children's), Email: gavin.mullin@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>7. Contract Award for Peterborough Adult Advocacy Service – KEY/8MAY23/01 To award the Contract for the Peterborough Adult Advocacy Service starting in October 2023 and running for 3 years with an option to extend for 1 year</p>	<p>Cabinet Member for Adult Social Care and Public Health</p>	<p>July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Tara Mackey - Commissioner – VCS, Carers, Prevention & Early Intervention - Tara.Mackey@Cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>8. Cambridgeshire & Peterborough All Age Carers Strategy – KEY/8MAY23/02 Approve the new Cambridgeshire & Peterborough All Age Carers Strategy</p>	<p>Cabinet</p>	<p>10 July 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A draft will be shared in April and then a refined version circulated for further comment in May.</p>	<p>Lisa Hall, Commissioner lisa.hall@cambridgeshire.gov.uk 07818 576514</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

KEY DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
9.	Disposal of Office Building – KEY/22MAY/03 - Disposal of Office Building	Cabinet	10 July 2023	Growth, Resources, And Communities Scrutiny Committee	Central Ward	Relevant internal and external stakeholders	Felicity Paddick Email: felicity.paddick@peterborough.gov.uk 07801 910971	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published. The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
10.	Peterborough Local Plan - Issues and Options Consultation Document – KEY/05JUN23/03 Cabinet to approve Issues and Options document for public consultation	Cabinet	10 July 2023	Growth, Resources and Communities	All Wards	Cabinet to approve Issues and Options document for public consultation	Gemma Wildman, Planning Policy Manager, 01733 863824, gemma.wildman@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
11.	Digital Strategy for PCC – KEY/19JUN23/02 - Approval of the Digital Strategy (and supporting Data, Technology & Cyber Strategies)	Cabinet	10 July 2023	Growth, Resources, and Communities Scrutiny Committee	N/A	N/A	Samantha Smith Email: sam.smith@cambridgeshire.gov.uk	Corporate Services	Digital Strategy, Cyber Strategy, Data Strategy & Technology Strategy
12.	Termination of contract with Eco-Modular Buildings Ltd for the design and build of St John Henry Newman Catholic Primary School – KEY/19JUN23/05 Eco-Modular Buildings Ltd have appointed Administrators. The Administrators have confirmed that Eco-Modular's contracts have not been sold along with their asset to the new owner. The contract will need to be terminated. The school is built and operational but there are a number of snags and defects which need to be rectified. Upon termination of the contract, the Council can make use of contract retention funds in order to rectify all remaining snags and defects.	Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services	Published for Consideration	Children and Education Scrutiny Committee	Hampton Vale and Hargate and Hempsted	Consultation with Education Capital Programme Board members and Legal and Governance.	Emma Everitt, Education Capital Projects Officer emma.everitt@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
13.	PCC SEND and AP expenditure – KEY/3JUL23/01 Approvement to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	Councillor Lynne Ayres, Cabinet Member for Education, Skills, and Children Services	July 2023	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
14. Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation	Cabinet	December 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager anne.keogh1@Peterborough.gov.uk 07983343076	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15. Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills, and the University	July 2023	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@cambridgeshire.gov.uk	Children and Young People’s Service	Paper from Children and Young People’s Committee in Cambridgeshire
16. Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Councillor Lynne Ayres, Cabinet Member for Children’s Services and Education, Skills and the University	July 2023	Children and Education Scrutiny Committee	Central Ward	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People’s Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
Wellington Street & Dickens Street Car Parks Disposal – KEY/31JUL23/04 Car park disposals	Cabinet	18 September 2023	Growth, Resources, And Communities Scrutiny Committee	East	Any further consultation will be planned and proceed if decision is agreed by Cabinet.	Nick Carter, Service Director Growth & Regeneration, 07950 854161, nick.carter@peterborough.gov.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
Write-off of irrecoverable debts in excess of £10,000 (Biannual process) KEY/31JUL23/05 To authorise the write-off of irrecoverable debts in excess of £10,000 shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments.	Cabinet	18 December 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Chris Yates, Acting Head of Finance for Corporate Services, chris.yates@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Peterborough Limited Update – an update on the in-year company finances	Shareholder Cabinet	11 September 2023	Growth, Resources and Communities Scrutiny Committee	N/A	N/A	Kitran Eastman Managing Director - Peterborough Ltd Email: Kitran.Eastman@peterboroughlimited.co.uk	Place and Economy	Commercial Sensitivity of Peterborough Limited The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. Disposal of City Centre Building – KEY/19JUN/04 Disposal of City Centre Building, Bridge Street, Peterborough	Cabinet	10 July 2023	Growth, Resources and Communities	Central	The decision is a PCC decision, therefore, there is only consultation with the Towns Fund Board, as the property was purchased with Towns Deal funds as part of the grant funded programme for the city.	Karen Lockwood, Programme Manager, karen.lockwood@peterborough.gov.uk, 07825 902794	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. Locality Asset Review – KEY/3JUL23/02 Review of all Locality Assets	Cabinet	18 September 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Acquisition of Homes – KEY/3JUL23/03 Acquisition of Homes	Cabinet	10 July 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM 31 JULY 2022								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>Elaine Redding, Email: elaine.redding@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Jonathan Lewis, Service Director, Education Email: jonathan.lewis@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Approval and Endorsement of a new countywide Infant Feeding Strategy - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.</p>	<p>Councillor Lynne Ayres, Cabinet Member for Education, Skills and Children Services</p>	<p>July 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk , 07583040529</p>	<p>Public Health</p>	<p>Paper and Strategy to be submitted closer to the Cabinet meeting</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5. Approval of Delegation Agreement for Floating Support Service - Requesting approval to delegate authority to CCC to enable them to deliver a new jointly commissioned Floating Support service on behalf of PCC.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Feedback gathered from existing customers, service staff and external stakeholders/partners.	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6. Approval to award a grant for a Mental Health Supported Living service. - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	Cabinet Member for Adult Social Care and Public Health	July 2023	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Philippa Turvey, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to philippa.turvey@peterborough.gov.uk or by telephone on 01733 452460.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport (Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

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